



Shuhada Organization

Working for a better Tomorrow

Job Announcement

Vacancy No:	SO.Adv.003/2008
No of Post:	2 (Male / Female)
Post Title:	Medical Doctor
Location:	Yakaw lang (Bamyán Province) & Behsood II (Maidan Wardak)
Salary:	According to self experience and organization Policy
Announcing Date:	14 th , December, 2008
Closing Date:	04 nd , January, 2009

Brief Information about Shuhada Organization:

Shuhada Organization is a local and non government and non political Organization, this organization has been working since more than 20 years in different programs like Health, Education, Literacy, occupational, construction, Human Rights Courses, Capacity Building, Emergency Aids and etc, for the immigrated, poorest and vulnerable people in different areas of different provinces in Afghanistan.

This organization also working through health program, in Ghazni, Maidan Wardak , Ghor and Bamyán Provinces. In other hand this org has shelters and capacity building courses for the people who need these aids in must.

Details of the Post:

Shuhada Organization always requires and encourages the staff to feel as family member to work hard for the people and do the responsibilities as well therefore who is employing must should be fit for the responsibilities which are cleared as below table;

Duties and Responsibilities:

- Checkup the patients (IPD and OPD);
- Working as Overtime and stay in Hospital during the night (according to needed);
- Participating in Official government and non government meetings;
- Coordinating Training and workshops for the staff and junior senior member of hospital;
- Papering and delivery the IPD and OPD reports;
- Preparing and delivery the monthly OPD reports;
- To coordinate the health program team as the job description;
- Kind behavior, mutual respect, and good communicate with team members and patients;

Required Qualifications:

- Must be graduated from Medical college
- At least 3 years experience in mention position (Medical Doctor)
- Excellent communication skill in Afghanis Local Languages(Dari and Pashto);
- Computer knowledge at least on (MS Office and Internet) programs;
- Capable to travel to other fields,
- Ability to manage time and team working effectively;
- Ability to work both independently and as an effective team member;
- Demonstrated abilities to planning, making decision in unusual and emergencies;

Address:

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