



Shuhada Organization

Working for a better Tomorrow

Job Announcement

Vacancy No:	Adv.001/2008
No of Post:	1 (Male / Female)
Post Title:	General Surgery Doctor
Location:	Jaghooory District (Ghazni Province)
Salary:	According to self experience and organization Policy
Announcing Date:	14 th , December, 2008
Closing Date:	04 nd , January, 2009

Brief Information about Shuhada Organization:

Shuhada Organization is a local and non government and non political Organization, this organization has been working since more than 20 years in different programs like Health, Education, Literacy, occupational, construction, Human Rights Courses, Capacity Building, Emergency Aids and etc, for the immigrated, poorest and vulnerable people in different areas of different provinces in Afghanistan. This organization is working also through Health programs in Ghazni, Maidan Wardak, Ghor and Bamyan Provinces in different districts. In other hand this org has shelters and capacity building courses for the people who need these aids in must.

Details of the Post:

Shuhada Organization always requires and encourages the staff to feel as family member to work hard for the people and do the responsibilities as well therefore who is employing must should be fit for this position. And for clear information the main responsibilities of the employ is cleared as below table:

Duties and Responsibilities:
<ul style="list-style-type: none">• Checkup and Manage the surgery patients;• To working as Overtime and stay in hospital during nights according to needs;• Participating in Official government and non government meetings• Coordinating Training and workshops for the staff and junior senior member of hospital• Papering and delivery the surgery patient reports to line manager;• Preparing and delivery the monthly surgery reports to head office line manager;• To coordinate the health team as their job descriptions;• Kind Behaviors, mutual respect, and good communication with team members and patients;

Required Qualifications:
<ul style="list-style-type: none">• Must be graduated from Medical college• At least 5 years experience in mention position• Excellent communication skill in Afghanis Local Languages(Pashto and Dari);• Computer knowledge at least on (MS Office and Internet) programs;• Ability to manage time and team working effectively;• Able to Manage all Surgery ward• Ability to work both independently and as an effective team member;• Demonstrated abilities to planning, making decision in unusual and emergencies;

Address:

E-mail add: human.r.admn.kbl@live.com

Contact#: 0799 502 495

Shuhada Organization,
Karteh 3, Pul-e- Surkh,
Behind Umar Jane Qandahari Masque,
Kabul, Afghanistan.